

## May 5, 2025, Board Meeting Minutes

In attendance: Paula, Karen, Carol, Moira, Paul, Jennifer

Absent: Linda

Called to order: Paula, 2:39

Carol moved to approve minutes, Moira second, passed unanimously

- June Sectional
  - Tournament Coordination- update from Paul Walker
    - Rental fee is paid
    - Bacchus paid to do board duplication
    - June 19, Thurs, Paul will rent van, will empty the storage locker and move all goods to the Shriners.
    - Rental agreement is finalized. Fees will be paid on an annual basis, \$600/year. Will save over \$1,000/year
  - Hospitality- update from Paula Koeller
    - Paula and Sheryl Williams will co-chair
    - Karen, Linda Rountree and Deanne will help
    - Pizza is problematic, logistics are tricky, will have a salad bar instead
  - Marketing for Sectional- including emails, flyers, announcements, etc.- all
    - Paula will continue – goes to a 145 mile radius
    - Jennifer will write the emails in the future, Paula and Jennifer will collaborate
    - Carol sent tourney announcement to social bridge list, want to encourage people to the tournament.
      - Discussion about whether to run social that day. The Gitners will run social that day
    - We'll make announcements, distribute flyers
  - Caddying- Linda Redman
    - Absent
  - Welcome table for novice players- discussion on whether to continue?
    - Yes, we'll do it
    - Jennifer will do it all three days
    - Carol will give Jennifer stickers and sharpies
- Fall Sectional/I/N Regional
  - Schedule for the tournament- discussion led by Paul Walker
    - Venue is all set – paid off June tourney, paid deposits on all three events for next year, signed the agreements for next year
    - Discussion about games
      - This is an IN regional and open sectional
      - Fri – open and gold rush

- Sat – open, mid-flight and gold rush
  - Sun – bracketed swiss, gold rush
  - Carol moved, Paula seconded we approve this schedule – unanimously passed
- AED for PBC, owned by Unit- Karen Douek
  - General update
    - Will be at PBC and owned by unit
    - About \$300
  - Which AED to buy- decision to be made
  - Training for use of AED/ flier to advertise- Decision of when to have training and whether to include others outside of the unit
  - Frequency of AED/CPR training (yearly recommended)
  - Schedule for inspecting AED (monthly recommended) Karen Douek to do?
  - New batteries needed every ~4 yrs. and are ~ \$200, new pads every 2 years and are ~\$75
  - Other Questions?
    - Vote to purchase: Carol moved, Jennifer seconded, passed anonymously
    - AED company rep will show us where to put it and introduce it to us – Karen will schedule that for sometime in July
    - Karen will check on CPR certification
    - Jennifer will make a flyer when we have finalized info
- Sunday Social Bridge (SSB) Update- Moira Mallison
  - Moira's got it taken care of
  - Taste of Duplicate- update
    - Ready to go
  - Introduction to Tournament Play- update
    - Ready to go
- Website Update- Jennifer Samuels
  - Summer tournament flyer link was broken, feel free to tell Jennifer if you see something broken
- Retention and Renewal Update- Karen Douek
  - Karen – nothing to report
- Unit Bulletin Board- who does what in updating it?
  - Rank advancements: Jennifer update flyer monthly and send to Carol to print and post
  - Paul doing financials and tournaments
  - Jennifer – will make something for bulleting board that points people to website
  - July – Jennifer will make flyers masterpoint race for leaders
  - Paul – will do financials quarterly
  - Carol – will do tournament 'get connected' something
- Financials- update from Paul Walker

- Bank checking account balance \$29,080 as of 5/5/25
- CD balance \$20,274, CD renewed for 4 months @3.5% APR
- Received ACBL dues deposit \$1,460 (our unit sale of member dues, plus retention bonus)
- Upcoming expenses: \$3231, consisting of:
  - \$1,230 (Balance of June sectional rental Al Kader Shriner Hall payable NOW)
  - \$1,230 (Deposit for 2026 tournaments - 3 x \$410 payable NOW)
  - \$600 (storage fee payable to Al Kader Shriners, payment to be made June 20 2025)
  - \$171 (storage payments for May and June, our final payments to Secure Space PDX)
- CD update – Paula Koeller, Paul Walker
  - CD renewals/changes- discussion on whether Paul Walker and/or Paula Koeller can decide on which type of CD to invest in or whether should be voted on by board members before money is reinvested.
    - Movement: Paul and Paula will keep managing CD: Carol moved, Karen seconded, passed unanimously
- Other Business
  - Moira: had experience with an online partnership system out of state – discussion – is there a way we can connect people to partner?
    - Action: Paula will check in at unit's president's meeting, is there an online system for people to connect with partners
    - Partnership signup on bulletin board – keep this going
  - How is the Friday night mentorship game going?
    - Small, is it worth it?
    - Discussion around whether to continue
- Schedule Next Board Meeting
  - Mon, July 14 at 2:30/2:45
- Meeting adjourned: 3:46