

UNIT 487 BOARD MEETING MINUTES

PBC, November 11, 2024-2:45 pm

In attendance: Paula Koeller, Tara McMahon, Paul Walker, Linda Redman, Carol Holman, Linda Rountree and Karen Douek

- The meeting started at 14:45pm.
- First order of business was voting on July Board Minutes. They were unanimously approved
- Treasurer's Report-reviewed by Paul Walker:
 - Total assets ~\$45,000.
 - We received \$1,941 from ACBL in October (our portion of membership dues), a good result from our member retention efforts.
 - The unit has \$1,230 in security deposits at Al Kader Shriners on the balance sheet.
 - CDs reached maturity, were cashed and are in checking account. Paul Walker suggests talking to a bank representative about what the best option is for re-investment and will get back to the board. Motion to approve this action initiated by Linda Redman and seconded by Paula Koeller. Motion passed unanimously.
- September Sectional Review
 - Tournament Manager's Report (Paul Walker)'
 - profit from the last sectional tournament was~\$1000.
 - Paul Walker suggested giving PBC \$500 for closing the club during the tournament and for marketing. Motion made by Tara McMahon to approve this amount; seconded by Paula Koeller and all voted in favor.
 - Hospitality Report- (Linda Rountree):
 - \$310 collected in donations for food; expenses totaled \$1370.
 - Table the discussion with regards to charging for lunch in the future rather than providing it for free/donation.
 - Newer Players: discussed turnout. Did not seem as robust as the last sectional. Carol Holman to talk with newer players to gather ideas on how to help increase participation. She will report back at the next board meeting.
 - Bathroom Cleaning-no issues. Free plays given to cleaners.
 - Transportation-offer to help with carpooling etc. Although advertised transportation help, there was little request for help.
 - Restaurant suggestions in the Wilsonville area-Paul Walker has a list of restaurants. He will send Paula Koeller that list and she will attach it to the flyer for the next sectional tournament. Also, the list will be posted at the tournament.
 - Caddying-went well. Linda Redman will organize the caddies for January's sectional tournament.
 - Setting up/Taking down-Paul Walker to continue hiring help for both.
 - Suggestions for improvements?
 - The round robins were a little chaotic. Having the directors explain it at the start and guide players will avoid unnecessary confusion. Paul Walker to speak to Jeff Jacobs, director, to come up with a solution to improve this.

- Earlier start in the afternoon-ACBL mandates 5 hrs. between the start of the first session and the second one. This means if the second session starts earlier, the morning session has to start earlier. Further discussion on this issue to occur at the next board meeting.
 - Schedule for upcoming Sectionals 2025- was reviewed;
 - There was discussion about having fewer sectionals per year or perhaps shortening the sectionals to 2 days in length. This discussion to be continued at future board meetings, as the 2025 sectionals have already been scheduled.
- Unit 487 Website: Linda Rountree to ask Jennifer Samuels to update the unit 487 website with the sectional schedule for 2025 and to post pictures of recent tournaments, which Linda will provide.
- Update 5/5/5-Paula Koeller to be responsible for emailing members with lapsed membership or at risk of lapsing to renew their ACBL memberships. For those lapsed/at risk members choosing to not disclose their email, Karen Douek will call.
- Update on Sunday Social Bridge (SSB)-Linda Redman reports it has been very successful with excellent turnout. Duplicate Sundaysessions are still given quarterly and are going well. Tara McMahan will document her process for scheduling SSB hosts and give it to the board as a guideline for the next SSB scheduler.
- Update on Friday Mentor/Mentee Game
 - Carol Holman and Linda Redman report that the Friday Mentor/Mentee game is going well. They have 4-7 tables. Jeff Hearn is directing and this is working well.
 - Reimbursement of Portland Bridge Club (PBC) for free mentor play-Carol Holman suggested that the unit should perhaps reimburse the Portland Bridge Club for free mentor play. The board asked that Carol discuss this issue first with the owners of PBC and report back at the next board meeting.
- Review of Nomination/Election Process of Board Members-
 - The annual meeting and election party will be March 30, 2025.
 - Linda Rountree, Tara McMahan and Paula Koeller's first terms end in 2025.
 - At the 2024 annual meeting and election party, unit members approved a bylaws change to give members the opportunity to self-nominate as a candidate for election to the board. Paula Koeller will send an email to all current ACBL unit 487 members inviting them to self-nominate for the 2025 election. Tara McMahan will draft the email and include the board's need for candidates with skills in hospitality and strong organizational ability.
 - Elliot Wahba and Kenny Zeidman agreed to serve on the nominating committee with Tara McMahan serving as chair.
 - Tara McMahan will prepare a save the date email to be sent in January announcing the Election Party and Annual Meeting and include the list of candidates with their bio and photo.
- Recognition of Rank Advancement of ACBL unit members was discussed. It was moved and unanimously approved to post rank advancements on a large Unit 487 bulletin board at PBC. Paul Walker, Linda Redman and Carol Holman Holman all volunteered to contribute to this project. The Unit 487 bulletin board will also contain tournament information and obituaries.
- Annual Awards (Mini-McKinney, Ace of Clubs, etc.). These will also be placed on the bulletin board and top winners may be announced at the election party and annual meeting.
- Wednesday morning Beginner Bridge Game to start 11 am, January 8, 2025. The game is for players with less than 20 MP's. David Castles or Dave Brower will direct. There will be time for

asking questions at the end of play. It is a sanctioned game, with the idea of allowing slower play. The game will run from 11am-1pm. The cost will be \$12.

- Converting Guest members to annual ACBL membership: this will be done quarterly-Karen Douek, Secretary of the Board will be responsible for this task.
- Raise for hired bridge professional contributing to Unit Events-A motion was made and seconded to increase pay from \$50 to \$60 per hour. Paul Walker made the motion this was seconded by Linda Redman and all were in favor.
- Teaching Opportunity at Westview High School, December 21-This will be taken care of by PBC and the bridge club-Paula Koeller (point person)
- Other Business- Per Sheri Markwardt, Unit 487 representative to the district 20 Board, Sheryl Williams has been nominated to chair the Oregon Trail and Seaside Regional Tournaments.
- Next Unit 487 Board meeting scheduled for January 6th, 2025. Karen Douek will not be attending.
- The meeting was adjourned at 16:45.