

## Board meeting Unit 487-November 13, 2023 minutes:

Board members present:-Paul Walker, Tara McMahon, Linda Redman, Linda Rountree, Paula Koeller, Karen Douek. Absent: Carol Holman

**1) Approval of September minutes**-Motion by Paul Walker to accept September 11, 2023 minutes; Linda Rountree seconded the motion; all members present agreed with the motion.

**2) Sunday social bridge (SSB) update:** 3 tables of duplicate bridge on 11/5 and was successful. Linda Redman to f/u with David Brower re: payment details. Invoice from David will be requested; enquire with David how he would like to be paid. Also check with David if he is agreeable to continuing to teach and direct first Sunday of the month duplicate games at social bridge in 2024.

-Emails to participants of social bridge: Carol Holman is sending out emails regarding SSB schedule changes (e.g. club closures) and to announce/remind SSB participants when there is an upcoming Duplicate Sunday. Board members supervising SSB will continue to ask participants to add and/or update the email list of participants and this will be given to Carol who keeps a master copy.

-Carol Holman will also reach out to people who took lessons in the past and email them and let them know about SSB at Portland Bridge Club

-No social bridge on December 17th, 24th and 31st-Carol Holman to send an email

-Tara to schedule board members for winter/spring 2024 SSB.

-Jennifer Samuels has offered to be a substitute for a board member who can't do social bridge. She will be given a key to Portland Bridge Club.

**3) Financials** from the sectional reviewed-successful fall tournament.

**4) Lapsed ACBL members:** Carol Holman emailed people on the lapsed list; verifying those that are “lapsed” and make sure that is the case

**5) Winter sectional:** Budget presented-save the date email was reviewed and Paul will edit. Paula Koeller moved that we provide lunch on Sunday, this was seconded by Karen Douek; all were in favor.

-Clean-up: Whether to ask for volunteers to help with clean up or to hire someone was discussed and different opinions expressed.

-Set up and tear down ->Paul has a crew

Consider Changing policy for club marketing support payment (work out details at next meeting)->Linda Rountree made the motion and was seconded by Paula Koeller; all were in favor of the motion.

**6) Annual meeting election party:**

-March 10th is the date of the election party. Paul Walker is running for a second term on the board. Tara, chair of the nominating committee, will pick the 2 non board members (at large) to serve on the committee. She will also write up the change in the bylaws to be voted on at and prior to the election party.

-Lunch is to be provided. A Board meeting with new board members to follow.

-Save the date email to be drafted by Tara.

**7) Authorized Signer to Unit 487 banking account:** A motion was made by Paul Walker and seconded by Linda Rountree to add Paula

Koeller as an authorized signer and a debit card holder on the Unit's bank account. The motion passed unanimously.

**8) Caddies:** Linda Redman to recruit potential caddies. She proposed rotating caddies as there are several youths interested in the position.

**9) Next board meeting:** Feb 12<sup>th</sup>, 2024, 2:45 pm at PBC

Meeting adjourned at 16:30