

## **Unit 487 Agenda for April 3, 2023, Board Meeting- 3pm**

**Attendees at meeting:** Paula Koeller; Paul Walker; Carol Holman; Linda Redman; Tara McMahan; Linda Rountree; Karen Douek

March Minutes approved

### **1. Decisions made via email**

- a) Change in proof of vaccination policy-**voted/agreed on**
- b) Unit Membership Roster/Rank Coordinator change from Paula Koeller to Karen Douek
- c) Hospitality co-chair change from Karen Douek to Linda Redman

### **2. Election Form filled out: president-Paula Koeller; VP-Tara McMahan; Secretary-Karen Douek; Treasurer-Paul Walker; Electronic contact: Jennifer Samuels; Tournament Coordinator-Paul Walker; Membership chair-Karen douek; STAC coordinator-Paul Walker; Webmaster-Jennifer Samuels; Publicity chair-Kristin Steinmetz may possibly chair it/and Jennifer Samuels has volunteered to help; Hospitality chair-Linda Rountree/Linda Redman; IN coordinator-Carol Holman; Education Liaison-Paula Koeller/Linda Rountree**

### **3. Update on which officers/committees necessary-committee created to look at venues wrt tournaments: Paul Walker/Linda Rountree/Carol Holman/Deanne Takasumi (had offered to**

**help-will confirm). ACBL No longer requires a unit disciplinary committee**

4. **Education Liaison-** Linda Rountree and Paula K to continue
  - a) Classes at LO ACC-**through the summer; Linda Redman has offered to help at LO**
  - b) Classes at Friendly House to start-**Allan Palansky**
  - c) SWCC interested in having classes- to start in the fall-**no one assigned yet**
  - d) Happy Valley city offices interested in having classes-**Carol Holman (also will look at her 50+community who is interested in starting classes)**e)Westview High School looking for bridge teacher to supervise and teach their bridge club-**Raj Garg has expressed an interest. Approach Jan Clemmons who taught at Catlin Gabel**
  - f) Other potential places to explore for classes-**none discussed**
  - g) Mentoring- Kristin Steinmetz, any other board member interested in helping with this? **Linda Redman is interested and will reach out to Kristin**
  - h) Ask for volunteers again for teaching? **No volunteers for now**

#### 5. Publicity/ Marketing

- a) Kristin Steinmetz will continue as volunteer-**Jennifer Samuels to help**
- b) Alzheimer's Longest Day of the Year- publicity to go out for this -Kristin Steinmetz and PBC working with

Lloyd Center, hoping to attract newer players to bridge

- c) There is matching money available from ACBL for publicity/ advertising aimed at beginning/new bridge players

## 6. New Members to the Unit

a) Karen to send out a welcome letter to new members: **include in the letter the opportunity to be mentored or mentor; and how to get involved etc**

7. Stacs- **Some discussion but further update to come**

8. I/N regional with open sectional- (Dave Brower brought this up at meeting in March)

**Work with the district to get involved in 2024;1. Paul will contact Don Marsh to discuss changing our September '23 sectional to IN Regional/Open sectional and also discuss 2024 plans/schedules.**

9. Upcoming Sectional

a) Location, set up details, look for different venue for future sectionals:**Discussion that since the pandemic has been over the number of tables has been steadily increasing and there may be some difficulty accommodating all the players in PBC and the chess club. Discussed was different venues->the mall has large spaces but will not make a commitment months in advance which is an issue (they hope to get retailers in); going to look at other venues->committee created (see above who the members on there will be).**

- b) Hospitality-**continue with providing snacks/coffee**
- c) Hire caddy-**Linda Redman and Paul Walker to look at ACBL rules regarding age minimum-proposed was to not pay them but put that money into the tip jar along with tips; Help with hospitality-not at this time (food is packaged and anyone hired needs guidance/1099 tax form etc)**
- d) Sending out flier and email for Sectional- **Paul to write it: sectionals are June 23rd-25th; Sept 8th-10th; Paula to send out email as President. Agreed that “a save the date” should be sent out 6-8 weeks prior then a 2nd email reminding the players of the tournament. Discussed as well was the reservation system->this has been done on the PBC website. Question of whether it should be done through the ACBL website. Paul will be looking into it.**

10. Unit Website:

**-Facetime with Jennifer Samuels who will be our new webmaster. Discussed with her the present shortcomings and wanting to revamp it.**

**a)Unit 487 website has no significant content at this time**

**b)Membership roster difficult to navigate (password needs to be entered twice). Jennifer will look into process for keeping all member info up to date, including MPs.**

**-Goals (purpose) of website-Landing place to direct people to the items below:**

**a)Facilitate use of the membership directory**

**b)Calendar of tournaments (sectionals, regionals, nationals)**

- c)Results of tournaments-also player highlights of the tournaments.**
- d)Link to the flyer for the sectional**
- e)Links to classes in the bridge community**
- f)List of mentors**
- g)Given that we are a community-Announcements of illness, passing away etc (with family's permission)**

**11. PBC's Sunday social bridge- Unit responsibility:**

**Social bridge has been managed by David Brower. Now that this has been made free and a drop in situation it is the unit's responsibility and in the unit's interest to take it on as our outreach program is growing in terms of education and getting new players to the club. It was discussed that this will need to be done by the board members on a rotation basis with a volunteer helping. The responsibilities are:**

- a)Opening the club on Sunday-so keys will need to be given to those who are in charge that day**
- b)the players will be given decks of cards to shuffle and play. Or they can use the boards and hand records from Saturday's game**
- c)Coffee +/- snacks (PBC has kindly volunteered the use of their snacks!)**
- d)Know how to get in touch with security if needed.**

**Linda Rountree has offered to organize a sign up sheet for the Board members ~once every 7-8 weeks. She will reach out to volunteers: Ruth Yokoyama, Sheryl Williams, Deanne Takasumi, Kristin Steinmetz (are a few of the names that came up)**

12. Financials- Paul W

**-Reviewed and will be posted on unit 487 google drive**

13. **Next meeting scheduled for May 15th at 2:45**

14. **Meeting adjourned at 5:15**