

Unit 487 Board Meeting  
May 13, 2022

Attendees: Kristin Steinmetz, Paul Walker, Paula Koeller, Tara McMahon, Linda Rountree, Jon Gassaway and Dee Poujade

Board President Kristin Steinmetz called the meeting to order at 2:42 pm.

**June Sectional:** Paul referred the Board to the report that was distributed with the Agenda. Kristin and Paula volunteered to accompany Linda for the “Costco shopping” for hospitality. Dee and Kristin volunteered to help with the set up of refreshments. Jon will help Paul with tear-down at the end of the tournament; Paul will recruit volunteers (Elliott W\_\_\_\_\_ was suggested) to help with set-up in the Chess Club at the start of the tournament. Whoever is present at the end of each day will help with cleanup.

Paul also provided a draft budget for the tournament, which will make us a small profit with a minimum of 125 tables (there were 130.5 tables for the Winter Sectional). He has signed a contract with the Chess Club for use of their space and have sent them a check for \$200. Jon will ask his daughter if she can caddie for the team games on Sunday.

**Program for Education and Marketing** - Kristen, Paula and Linda have met to discuss this – their report was also distributed with the Agenda. There was some discussion of possible spaces for a west-side game – Kristin will look into these.

**Treasurers Update** – Paul is now serving as treasurer; all of the materials are in a three-ring binder, which he will bring to all physical meetings and will “reside” at his home.

He reported that, although the books were in generally good order when he got them from Kathi, there were a few omissions, like regular filing with the Secretary of State (as a business) and filing taxes. These are now current and will remain so. He understands the need for full transparency and will consider having an audit by a non-bridge board member. There is a current balance of about \$41,000.

The storage unit has been “downsized” at a reduction in cost.

Kristen reminded us that all board members are covered by insurance.

The meeting was adjourned at approximately 3:45 pm

Dee Poujade, Secretary

Upcoming: The Fall Sectional will be September 9-11, 2022.